BY ORDER OF THE COMMANDER
AIR FORCE SPACE COMMAND

AIR FORCE SPACE COMMAND
INSTRUCTION 52-101

1 MARCH 1999

Chaplain

COMMAND CHAPLAIN STANDARDS

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements AFPD52-1, *Chaplain Service*. It establishes standards for Headquarters Air Force Space Command (HQ AFSPC) and subordinate units in the areas of visitation; responsibility and authority; and readiness. It does not apply to the Air Force Reserve Command units nor Air National Guard units. The reporting requirements in this directive are exempt from report control symbol (RCS) licensing in accordance with AFI 37-124, *The Information Collections and Report (ICR) Management Program; Controlling Internal, Public, and Interagency Air Force Information Collections*. It applies to HQ AFSPC and subordinate units.

SUMMARY OF REVISIONS

References to Chaplain Readiness Teams (CRT) have been deleted. A bar (|) indicates revision from previous edition.

1. Visitation Standards:

1.1. The following standards are established for AFSPC chaplain functions:

1.1.1. A minimum of one visit per month to each Missile Alert Facility (MAF) by a chaplain. In addition, maintenance and security personnel on extended tours of duty (campered and maintenance site) at nearby Launch Facilities (LF) are also routinely visited.

1.1.2. AFSPC GSUs should be served by the closest chaplain function to the GSU. When serving chaplain function is other than an AFSPC asset, a Memorandum of Agreement (MOA) or Host-Tenant Support Agreement (HTSA) determining nature and frequency of service provided, should be established between serving installation and GSU. HQ AFSPC/HCP will be OPR for all inter-command and inter-service MOAs and HTSAs.

2. Responsibilities and Authorities:

2.1. The following responsibilities and authorities for AFSPC chaplain functions are established:

2.1.1. The Command Chaplain, HQ AFSPC/HC, provides policy and functional guidance to chaplain service personnel within AFSPC.

2.1.2. The senior chaplain of the installation is responsible to the installation commander to provide for the religious needs of the assigned personnel and their family members, and to implement policy and functional guidance as set forth by the Command Chaplain.

3. Readiness Standards:

3.1. The following standards are established for AFSPC chaplain functions:

3.1.1. Make available a rapidly deployable chaplain service force prepared to move into any worldwide contingency within 48 hours of notification**.**

3.1.2. At all times, 80 percent of the chaplain service personnel assigned to AFSPC are <u>fully</u> trained for ministry in combat and Military Operations Other Than War.

3.2. Resources:

3.2.1. Each AFSPC chaplain function will acquire adequate technical resources to ensure agile combat support by the chaplain service. These will include, but are not limited to: a laptop computer with portable printer; a mobility box which meets commercial airlines standards for size and durability; a set of two handheld radio transmitter/receivers; and one each Catholic and Protestant Chaplain Combat Assault Kit.

3.3. Reports:

3.3.1. Reports from each AFSPC chaplain function are due to HQ AFSPC/HCP no later than 15 January and 15 July of each year. Format for the report is **Attachment 1**, Unit Readiness Requirements Checklist.

3.3.1.1. **Attachment 2**, Personal Readiness Requirements Checklist, will be used by each chaplain function for all assigned 5R0 and 52RQ personnel, active duty and assigned IMAs, and information will be collated for the semi-annual readiness report. A copy of the "Personal Readiness Requirements Checklist," will be maintained for each assigned member by the chaplain function Readiness Officer/NCOIC.

CHARLES C. BALDWIN,   Ch, Col, USAF
Command Chaplain

Attachment 1

UNIT READINESS REQUIREMENTS CHECKLIST

Table A1.1. Unit Readiness Requirements Checklist.

REQUIREMENT	MEETS REQUIREMENT (NUMBER OF PERSONNEL)	DOES NOT MEET REQUIREMENT* (NUMBER OF PER-SONNEL)	N/A (NUMBER OF PERSONNEL)
Chemical Warfare Training			
Self-Aid/Buddy Care Training			
Small Arms Quali-fication (Enlisted)			
Personal Mobility Bag Ready			
Current Dependent Care Certification (If Applicable)			
Shot Records Cur-rent			
Metal ID Tags			
Geneva Conven-tion Card, DD Form 1934 (Chap-lain)			
Current Military ID Card			
Current Emergen-cy Data Record (DD Form 93)			
Current LES (AF Form 141)			
Continuing Medi-cal Readiness Training (CMRT)			
Mobility Box			
Handheld Two Way Radios			
Chaplain Combat Assault Kits			

Laptop Computer and Portable Printer			
*Attach explanation of deficiency, including plan and timeframe of remedy.			

Attachment 2

PERSONAL READINESS REQUIREMENTS CHECKLIST

Table A2.1. Personal Readiness Requirements Checklist.

REQUIREMENT	JAN __	JUL __	JAN __	JUL __	JAN __	JUL __
Chemical Warfare Training, Expiration Date # 3.2.1.1						
Self-Aid/Buddy Care Training, Expiration Date # 3.2.1.1						
Small Arms Qualification, Expiration Date (Enlisted)						
Personal Mobility Bag Ready # 3.2.1.1						
Current Dependent Care Certification (If Applicable)						
Shot Records Current #3.2.1.1						
Metal ID Tags # 3.2.1.1						
Geneva Convention Card, DD Form 1934 (Chaplain) #3.1.1						
Current Military ID Card, Expiration Date # 3.2.1.1						
Current Emergency Data Record (DD Form 93) # 3.2.1.1						
Current LES (AF Form 141) # 3.2.1.1						

Continuing Medical Readiness Training (CMRT), Date Accomplished # 3.2.1.1						
# 52RQ CFETP * See attached list of "Personal Clothing and Supply Requirements."						